

**VILLAGE OF INDIAN HEAD PARK, ILLINOIS**  
**201 Acacia Drive**  
**Indian Head Park, Illinois 60525**

**BOARD OF TRUSTEES**  
**OPEN SESSION MINUTES**  
**September 10, 2015**

***“Pursuant to 5 ILCS 120/2.06(3) minutes of the public meetings shall include, but need not be limited to a general description of all matters proposed, discussed, or decided and a record of the votes taken.”***

**CALL TO ORDER:** Mayor Hinshaw

The regular meeting of the Village of Indian Head Park Board of Trustees was held on Thursday, September 10, 2015 at the Municipal Facility, 201 Acacia Drive and was convened at 7:30 p.m. by Mayor Hinshaw.

**ROLL CALL:** Laurie Scheer, Village Clerk

**PRESENT (and constituting a quorum):**

Mayor Hinshaw  
Trustee O’Laughlin  
Trustee Wittenberg  
Trustee Farrell Mayer  
Trustee Mann  
Trustee Metz

**ABSENT:**

Trustee Lopez  
Mary Crowley, Building & Zoning

**ALSO PRESENT:**

Maureen Garcia, Treasurer  
John DuRocher, Village Administrator  
Edward Santen, Public Works Superintendent  
Village Attorney Rich Ramello of Storino, Ramello & Durkin  
Ray Leuser, Interim Chief of Police  
Erica Stewart, Administrative Assistant

Residents – 2

**9/11 MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE** recited

**MAYOR’S REPORT:**

Reminder to purchase a vehicle sticker. CODERED is an important information program in the Village to let residents know about issues in the Village and surrounding communities. If you haven’t already done so, please visit the Village website to sign up. Next month we will continue the discussion on the Willow Hill/Brookside Plaza delivery hours. Progress is being made on the water and sewer rate issues.

**APPROVAL OF CONSENT AGENDA ITEMS A THROUGH H:**

Trustee Metz requested Item A (August 13, 2015 Minutes and August 27, 2014 Special Board Meeting) be removed from the Consent Agenda Items. Motion was made to place items B through H on the consent agenda approve consent agenda, as presented. Trustee Mann moved, Trustee Wittenberg seconded. Motion carried by roll call vote (5-0-0).

Trustee Metz moved to approve consent agenda items B through H, as presented, seconded by Trustee O'Laughlin. Motion carried by roll call vote (5-0-0).

Trustee Metz moved to table the August 13, 2015 Minutes, seconded by Trustee O'Laughlin. Motion carried by voice vote (5-0-0).

Trustee Mann moved to approve the minutes of the August 27, 2015 Special Board Meeting, seconded by Trustee Wittenberg. Motion carried by voice vote (5-0-0).

**AUDIENCE COMMENTS:**

Bob Bursa - the Acacia Board would like to bring two problems to the Village's attention. First, the increased coyote presence in the neighborhoods. Second, putting food out for the animals in Blackhawk Park. The neighboring residents are asking for the Village to take proper measures to stop/deter people from feeding animals in the parks.

**BUSINESS AGENDA ITEMS:**

- A. Resolution R-9-15-5 A Resolution to Approve and Authorize the Execution of a Master Contract Between the Village of Indian Head Park, Illinois, and Strand Associates, Inc. for the Furnishing of Professional Engineering Services. (Village Administrator DuRocher). This item has been removed from the Agenda. We will be issuing an RFQ for engineering services and, will be set for Board approval at the October meeting.
- B. Ordinance 2015-19 An Ordinance Amending Chapter 13.16 Entitled "Water Conservation" of Title 13 Entitled "Public Services" of the Village of Indian Head Park Municipal Code. (Village Attorney Ramello). IL DNR passed regulations requiring any community taking/using Lake Michigan water to implement mandatory water conservation measures. Trustee Farrell-Mayer moved to approve the Ordinance, seconded by Trustee O'Laughlin. Motion carried by voice vote (5-0-0).
- C. Ordinance 2015-20 An Ordinance Amending Chapter 15.10 Entitled "Plumbing Code" of Title 15 Entitled "Buildings and Construction" of the Indian Head Park Municipal Code Amending the Illinois Plumbing Code. (Village Attorney Ramello). IL DNR water conservation is requiring use of the new certification program by the United Environmental Protection Agency entitled WaterSense Certification. It will be required all new construction, sprinkler systems, replacement plumbing fixtures, etc. be WaterSense certified fixtures. Trustee Metz moved to approve Ordinance, seconded by Trustee O'Laughlin. Motion carried by voice vote (5-0-0).
- D. Ordinance 2015-21 An Ordinance Amending Title 15 Entitled "Buildings and Construction" of the Indian Head Park Municipal Code and Adopting Codes for the Construction and Maintenance of Buildings. (Village Attorney Ramello) There is currently no requirement for one and two-family dwellings to obtain a demolition permit. The amendment will require one

and two-family dwellings to obtain a demolition permit from the Village and abide by all regulations set forth in the International Residential Code and Municipal Code of the Village. Trustee Mann moved to approve the Ordinance, seconded by Trustee Wittenberg. Motion carried by voice vote (5-0-0).

- E. Ordinance 2015-22 An Ordinance Amending Chapter 3.30 Entitled "Fees and Charges" of Title 3 Entitled "Revenue and Finance" and Chapter 15.36 Entitled "Fees, Charges and Bond Requirements" of Division IV Entitled "Administration and Enforcement" of Title 15 Entitled "Buildings and Construction" of the Indian Head Park Municipal Code Regarding Certain Fees and Charges. (Village Attorney Ramello) The amendment includes revised fee schedules for the issuance of building permits. Trustee Wittenberg moved to approve the Ordinance, seconded by Trustee Mann. Motion carried by voice vote (5-0-0).

### **TRUSTEE UPDATES:**

Trustee Farrell Mayer *Communications/Planning & Zoning* Reading through previous Board Minutes regarding Brookside Plaza's hours of delivery. Attended Planning and Zoning's workshop meeting. The work on the Comprehensive Plan is going well. Two residents have volunteered to help with *Smoke Signals*. They will be meeting in the next couple of weeks to begin work on the next issue.

Trustee Wittenberg *Police Department* – Working to keep activities moving along with business owners in the Village. We have met with the Chamber of Commerce and discussed how to get our businesses interested in creating a business association. We are looking for one or two business owners to take on the lead on the initiative.

Trustee O'Laughlin *business development* – Discussions regarding Blackhawk Park events possibly a movie in the park or concert in the park next summer. Meeting with Seaspar 9/22/15 to discuss their services. Meeting with Village Administrator DuRocher and Ed Santen of Public Works to discuss Sacajawea Park improvements.

Trustee Mann *Department of Public Works* – Public works open house 10-2 p.m. Saturday, September 26, 2015.

### **ATTORNEY REPORT:**

Counsel Ramello – the Comptroller's office is not releasing revenues from video gaming to the municipalities because of the budget issues.

### **ADMINISTRATOR REPORT:**

Mr. DuRocher – Audit presentation at next month's board meeting. We will continue the discussion regarding the waer rate increase at the next meeting. The contract for codification of ordinances has been signed. All of the current Village Ordinances will be online. Working to close out the street program of 2014 and withholding payment until complete. David Brink, Finance Director has resigned as of September 9, 2015. He will be attending our November board meeting for service recognition. Next week we will be taking a bicycle ride through the Village if anyone is interested in joining please contact the Village. It's a great way to see what is happening throughout the Village.

### **STAFF REPORTS:**

Interim Chief Leuser – CODERED has updated their system. It is a voluntary sign up for notification through CODERED. Please visit the Village web page to sign up. Meeting with a representative next week to get updated information on the system. CODERED also offers a smartphone app. Contacted surrounding police chiefs regarding what is happening in their neighborhoods to stay current on safety tips and crimes in the area. Met with District 106, Cook County Sheriff's Department and the Pleasantview Fire Department on emergency disaster plans. The Department is in the process of hiring 2 part time police officers.

Ed Santen *Public Works* – Truck chassis for the snow plow fixture is being manufactured. IDOT will be doing signal modernization at the intersection of Joliet Road and Willow Springs Road intersection; would like the Village to request IDOT install crosswalks at that intersection for pedestrian safety. IDOT has indicated that the bridgework near public works will be finished by the end of the month.

Erica Stewart *Administrative Assistant* – Finishing up the remainder of water billing for July through September.

**MOTION TO ENTER TO CLOSE OPEN SESSION AND ENTER INTO EXECUTIVE SESSION:**

Per Section 2(c)(1) of the Illinois Open Meetings Act to discuss the "appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body". Motion made by Trustee O'Laughlin at 8:19 p.m., seconded by Trustee Mann. Motion carried by roll call vote carried (5-0-0)

**MOTION TO ADJOURN CLOSED SESSION AND RECONVENE IN OPEN SESSION:**

Motion made by Trustee Metz at 9:01 p.m. to return to open session; seconded by Trustee Farrell-Mayer. Motion carried by roll call vote (5-0-0).

**ADJOURNMENT:**

There being no further discussion, Trustee Farrell-Mayer moved, seconded by Trustee O'Laughlin, to adjourn the Village Board of Trustees meeting at 9:03 p.m. Motion carried by voice vote (5-0-0)

Submitted by Laurie Scheer, Village Clerk